

ST. ROBERT HOME & SCHOOL ASSOCIATION

Dear Parents,

It is once again time to make your volunteer commitment preferences for the upcoming school year. The objectives of the Home & School Association include:

- Raising funds that directly benefit the school
- Coordinating communication between the families and the school
- Providing social, enrichment, and service opportunities for our students and families
- Fostering community relations within the school, parish, and community

The Home & School Association plays a vital role in supporting the initiatives of the school. During the past year we raised over \$160,000. With these funds, we contributed directly to the school operating budget which helps to offset the cost of tuition. Other recent expenditures include the purchase of books for the library, partial sponsorship of the Artist in Residence project and a significant investment in technology upgrades, computers for the new Media Resource Center and a mobile computer lab.

In order to fulfill our objectives we ask each parent to volunteer their time in two different areas.

- Each parent chooses from one of our two major fundraisers: Rummage Sale or the Emerald Auction **and** one other event or activity.
- For families who are not able to volunteer their time, there is an option to pay a \$250 per parent “volunteer buy-out fee”.

Please review the **Event & Committee Descriptions** carefully and note that some volunteer options have changed. Also, please note the availability requirements for each activity before you make your selections. For a convenient summary of your options, refer to the “**Quick Pick**” sheet on the back of this letter.

As you are making your selections, you will see that some activities are classified as “Student Contact Assignments”. The Archdiocese requires completion of a short *Volunteer Certification Process* for any volunteer who interacts regularly with minors. Only volunteers who have completed this process prior to September 1st will be considered for these activities. Please note, this certification is also required to participate in school sponsored field trips. You can begin the certification process by registering to attend a Safe Environment Education (SEE) session at <http://www.archmil.org/Events.htm>.

Please complete all 3 pages of the enclosed **Volunteer Preference Form** and return to school no later than **Friday, May 20th**. We ask that you rank your second choice preferences, and we will do our best to accommodate you.

We would like to thank each and every one of you for your volunteer efforts this year. Parental involvement is crucial to our success! Please contact either Sara Coffou or Wendy Wallace if you would like more information about joining the Board or chairing a committee. You may also contact Susan Joy, VP-Volunteers, at 763-0002 or soozn@wi.rr.com with any questions about the volunteer program.

Sincerely,

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