

April 14, 2010

SAB Meeting

- Pastor's Report
 - Running \$82K behind contributions for the fiscal year
 - Impact is that we have some big bills coming
 - \$30K pension
 - \$81K assessment
 - \$Insurance Bill – 45K
 - Finance meeting next week (Ideas – going to ask members of the finance committee to give presentations to parishioners about finances)
 - Budget is tightened up – Parish is going to give 20% of the adult contribution to the school (this would be obligated money to the school)

- Principal's Report
 - Letter to the teachers explaining the upcoming salary structure for the teachers
 - Faculty whose current salary (computed from the 2008-09 scale) is below 80% parity with the current (2009-10) local public school scale will receive a quarter-step increase toward the next step on the Shorewood scale
 - Faculty currently being compensated at a salary at or above 80% parity with the appropriate step on the current Shorewood scale will remain at their current levels of compensation.
 - Non-instructional staff, administrative staff, and hourly staff will remain at their current levels of compensation

 - Lauren researched some different pieces that are utilized to evaluate a principal, including standards
 - Lauren has asked each of the SAB members to evaluate her, and each of the faculty members will be evaluating her, using the tools.
 - Dan Davis will collect evaluations from the SAB members
 - Lisa will coordinate with Dan and Laura

- Discussion ensued regarding whether or not the evaluations should be anonymous or not
 - Teachers are filling out the Archdiocese of Milwaukee – Administrator Evaluation
 - Dan will get the evaluation into Survey Monkey for distribution to the teachers and SAB members
- Parish Council
 - Elections coming up in April (3 at large and 1 Trustee) and there are 5 candidates for Youth Representative
 - Youth minister position is now a full time position shared between Holy Family and St. Robert
- Home and School
 - Auction Results not reported at last meeting yet
 - Overall fund raising is going to be reigned in to get a more systematic process for all the events overall. Lisa Lesjak Parents are expressing concern about being “nickel and dimed” again. Lisa is pulling together a list with a time line of all the events that have happened this year. There is a thought that there should be a “quiet time” around the auction so that the focus can be on the auction itself.
- Committee Reports
 - Environment –
 - Looking for volunteers to help with the CRAP (catalog, remove, arrange, and plan) initiative. Dan Davis distributed a timeline.
 - Goal is to get rid of unwanted stuff and gain an inventory of what is here
 - Development
 - Behind in the Annual fund (compared to last year)
 - Have more gifts in, but they are smaller
 - Current parent percentage is 43%
 - Marketing
 - Lisa distributed grade level chart
 - There are 31 families (in the hopper) who will be contacted by parents
 - Policy

- Proposed addendum to code of conduct was read for a “first reading” - this would be added to the handbook
 - Policy should be changed to include “negative impact on individuals.”
 - Second reading with changes will be next month.
- Policy regarding tuition payment and withdrawal will be emailed.
- Next months task is to go over school improvement planning
 - Lauren would like us to present the next action steps for our committees, and they will then be collated into 3-5 major goals
 - Lauren has templates to help in the process and she will email some overall themes
 - Action plans should be measurable.
- Lauren will send out entire self-study (accreditation) document for us to review and comment on. We will go over that document in May.